

Commencement Inventory Checklist

You should complete this checklist, noting the condition of the rental property, and return this to the Landlord within a week of moving in. If the checklist is not completed/returned, your lease will be terminated and a \$50.00 fee will be issued.

Kitchen:

- Floors _____
- Walls/Ceiling _____
- Doors/Trim _____
- Windows/Screens _____
- Outlets/Switches _____
- Cupboards/Drawers _____
- Countertops/Sink _____
- Appliances(Stove,etc) _____

Bathroom:

- Floors _____
- Walls/Ceiling _____
- Doors/Trim _____
- Windows/Screens _____
- Outlets/Switches _____
- Lights/Exhaust Fan _____
- Toilet/Sink/ Faucet _____
- Bathtub/Shower _____

Living Room:

- Floors _____
- Walls/Ceiling _____
- Doors/Trim _____
- Windows/Screens _____
- Outlets/Switches _____

Bedroom #1 (enter bedroom location) _____

- Floors _____
- Walls/Ceiling _____
- Doors/Trim _____
- Windows/Screens _____
- Outlets/Switches _____

Bedroom #2 (enter bedroom location) _____

- Floors _____
- Walls/Ceiling _____
- Doors/Trim _____
- Windows/Screens _____
- Outlets/Switches _____

TURN DOCUMENT OVER!

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Bedroom #3 (enter bedroom location) _____
Floors _____
Walls/Ceiling _____
Doors/Trim _____
Windows/Screens _____
Outlets/Switches _____

Bedroom #4 (enter bedroom location) _____
Floors _____
Walls/Ceiling _____
Doors/Trim _____
Windows/Screens _____
Outlets/Switches _____

Utility Room/Entry Way/Garage
Floors _____
Walls/Ceiling _____
Doors/Trim _____
Windows/Screens _____
Outlets/Switches _____
Washer/Dyer _____

SMOKE DETECTOR MAINTENANCE AGREEMENT

The tenants shall be responsible for testing the smoke detector(s) at least once per month. It is suggested that this shall be done on the 1st day of each month. If the smoke detector(s) are battery operated, tenant shall be responsible for replacement of the batteries when required at tenant's expense. The Smoke Detector(s) should be checked monthly by depressing the test button to insure it is in working order. Failing batteries will alert the tenant by beeping every couple of minutes for about a week. Be sure to replace the batteries. If after testing or replacing a battery, the smoke detector fails to operate, the tenants must immediately notify the Landlord.

The _____ smoke detector(s) are installed for your protection in accordance with the City.

Outside/Exterior of Premises/Yard

Other Comments Concerning Anything Not Listed Above

I/we have complete one "Commencement Inventory Checklist" and given it to the Landlord.

I/we hereby authorize him/her to mail me/us a copy.

1. _____ Tenant 2. _____

3. _____ Tenant 4. _____

Date _____

Address of Unit